

MINISTRY OF HEAVY INDUSTRIES & PUBLIC ENTERPRISES
DEPARTMENT OF HEAVY INDUSTRY

MINISTER: SHRI ANANT G. GEETE

MINISTER OF STATE: SHRI BABUL SUPRIYO

SECRETARY: DR. A.R. SIHAG

WORK ALLOCATION AMONGST OFFICERS

As on 01.04.2019

A. Allocation of Work between Hon'ble Minister & MoS (HI&PE)

All matters except those listed below at Para - 1 & 2 shall be submitted to the Minister (HI&PE) through MoS (HI&PE).

1. The following matters will be disposed of at the level of Minister of State (HI&PE):
 - a) All matters relating to:
 - Unstarred Questions
 - Assurances (Fulfilment/Extension of time, Request for dropping the Assurance)
 - Special Mentions
 - Laying of Annual Reports/Rules/Regulations, etc.
 - Authentication of Papers
 - b) Matters relating to Official Language Policy Implementation except chairing the meeting of Hindi Advisory Committee of the Ministry
 - c) VIP References addressed to the MoS
 - d) All matters related to BHEL Electrical Machines Ltd., Hoogly Printing Co. Ltd., Hindustan Salts Ltd., Sambhar Salts Ltd., Hindustan Cables Ltd., Hindustan Photo Films, Instrumentation Ltd., Triveni Structurals Ltd., Tungabhadra Steel Products Ltd., Tyre Corpn. of India Ltd., HMT Bearings Ltd., HMT Chinar Watches Ltd., HMT Watches Ltd.
2. The following matters will be submitted directly to the Minister (HI&PE):
 - a) Starred Questions
 - b) Calling Attention Motion
 - c) VIP References addressed to the Minister
 - d) Establishment and Vigilance matters relating to Joint Secretary level and above in Ministry / Subordinate Organizations / Autonomous Bodies and Board level Officers in CPSUs.
 - e) Any urgent/immediate matter

B. The Charge of SS & FA (Dr. Subhash Chandra Pandey)

S.No.	Section/Desk	CPSEs/Items of Work	US/DO/SO/DS	DS/DIR/Equivalent
1.	Finance	---	Shri Kulvinder Singh, US	DS (AMM) → SS&FA
2.	B&A	---	Smt. Ved Jyoti, US	DS(AMM) → CCA(NSK)

▲ All files related to restructuring/closing/funding/alienation of assets of CPSEs would be routed through SS&FA for consideration of SHI.

C. The Charge of Joint Secretary (Ms. Sukriti Likhi)

S. No	Section/Desk	CPSEs/Items of Work	US/DO/SO/AO	DS/DIR/ Equivalent
1.	PE.VII	NEPA, HNL, HPCL	Shri Rao Vineet Kumar, US Shri Shravan Kumar, SO	DS (AT)
2.	PE.XII	CCI, BLC, TAFCO	Shri Rao Vineet Kumar, US	DS (AT)
3.	HE&MT Skill Development		Shri Sanjiv Kumar Gupta, US	Dir (MZH)
4.	IT Cell	---	Shri Sanjiv Kumar Gupta, US	DS (AT)
5.	PE.VIII	FCRI, ILK, REIL	Shri Thang Lian Lal, US Shri B.S. Ahluwalia, Consultant	DS (PG)
6.	PE.V	HSL, SSL, CCIL, NBCIL	Shri Thang Lian Lal, US Shri B.S. Ahluwalia, Consultant	DS (PG)
7.	TSW	NIDC and EPIL	Shri Sanjiv Kumar Gupta, US Shri B.S. Ahluwalia, Consultant	DS (PG)
8.	Administration, and	--	Shri S.K. Saxena, US Shri Sudhir Lakra, SO	Dir (RKS)
9.	GA (including Swachhta Abhiyan)		Shri S.K. Saxena, US Shri Sudhir Lakra, SO	Dir (RKS)
10.	Cash		Shri S.K. Saxena, US Shri P.K. Uniyal, SO	Dir (RKS)
11.	O&M & Training	--	Shri Inder jeet Singh, US Smt Bimla Dass	Dir (RKS)
12.	IC Cell	--	Shri S.K. Saxena, US	Dir (RKS)

D. The Charge of Joint Secretary (Shri Pravin L. Agrawal)

S. No	Section/Desk	CPSEs/Items of Work	US/DO/SO/AO	DS/DIR/ Equivalent
1.	Auto Engineering Industries (AEI)	AEI (only the arbitration case) International Arbitration cases of the Department	Shri Ajay Kumar Gaur, US Smt. Simmi Narnaulia, US	Dir (SKS)
2.	Auto Engineering Industries (AEI)	AEI (except arbitration case) All matters relating to Auto Sector Monitoring of court cases of Auto Sector		Dir (AKS)
3.	NATIS Cell	NATRiP/NAB	Shri B.P. Satapathy, US	Dir (AKS)
4.	Hindi	---	Shri Rajinder Bali, AD (OL)	Dir (MZH)
5.	PE. X	HMT, PTL	Shri Inder Jeet Singh, US	Dir (MZH)
6.	Parliament	---	Shri Inder Jeet Singh, US Shri Sanjiv Kumar, Parliament Asstt.	Dir (MZH)
7.	PE. V	HEC	Smt. Ved Jyoti, US Shri B.S. Ahluwalia, Consultant	Dir (MZH)

E. The Charge of Joint Secretary (Shri Amit Varadan)

S. No.	Section/Desk	CPSEs/Items of Work	US/DO/SO/AO	DS/DIR/ Equivalent
1	PE. XI	BHEL, NBPPL, BHPV, ECCO, BHEL-EML, HEI	Shri P.K. Gupta, US Sh Tapas Dey, SO	DS (AK)
2	PE.I	AYCL, RIC, NIL	Shri P.K. Gupta, US	DS (AK)
3	PE. IV	R&C, B&R	Shri M. Subramaniam US	DS (AK)
4	Coordination	Coordination of Closure of units	Shri M. Subramaniam, US	DS (AK)
5	Coordination	Coordination of Disinvestment of units	--	DS (GT)
6	Coordination	-	Shri Dinesh Pal Singh, US Smt MV CH Padmavati, SO	DS (AK)
7	SC/ST Cell, RTI Cell	-	--	DS (GT)
8	Monitoring of Court Cases (except Auto)	-	--	DS (GT)
9	PE. IV	BPCL		Dir (SKS)
10	Corporate Cell	--	Shri Tapas Dey, SO	Jt Dir (VK)
11	PE. VI	TCIL, SIL	Shri B.P.Satapathy, US Shri P.K. Uniyal, SO	Dir (SKS)
12	PE. III	BBJ	Shri B.P. Satapathy, US Shri Durga Prasad, consultant	Dir (SKS)
13	Vigilance	---	Smt. Ved Jyoti, US	Dir (SKS)

F. The Charge of Economic Adviser (Dr. A.K. Panda)

S. No.	Section/Desk	PSEs	US/DO/SO/AO	DS/DIR/ Equivalent
1.	TSW (Annual Report, Annual Plan & Annual Action Plan, Formulation of vision & strategy beyond 12 th five year plan)	(Excluding NIDC & EPI)	Shri Babu Lal Meena, US	Jt Dir (MS)
2.	PE. II	BOGL, MAMC, HCL	Shri Babu Lal Meena, US Shri B.R. Sharma, Consultant	Jt Dir (MS)
3.	PE. IV	BYNL, TSL, TSPL	Shri Babu Lal Meena, US	Jt Dir (MS)
4.	GST Facilitation Cell	--	Shri Babu Lal Meena, US	Jt Dir (MS)
5	PE. III	HPF	Shri B.P. Satapathy, US Shri Durga Prasad, consultant	Dir (SKS)
6.	PG Cell	--	-- Smt Bimla Dass, SO	DS (KDS)
7.	E-Sameeksha	--	--	DS (KDS)

EA shall also provide advice on:

- 1) All economic issues concerning the Department of Heavy Industry.
- 2) Cabinet Notes / Policy Papers / Discussion Papers / Proposals to Government Departments / Miscellaneous items.
- 3) Formulation of Schemes in the Sectors administered by DHI.

Shri A.K. Panda, Economic Adviser will directly report to Secretary (Heavy Industry) in respect of the work allocated to him.

Link Arrangement as on 01.04.2019

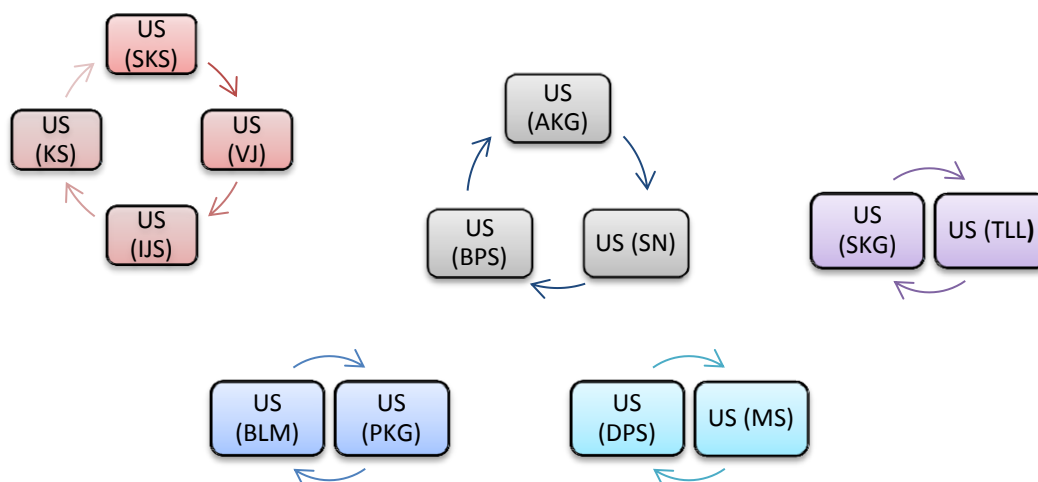
(A) JOINT SECRETARY LEVEL

Group	Name	1 st Link Officer	2 nd Link Officer
A	Shri Amit Varadan	Shri P.L. Agrawal	Smt Sukriti Likhi
	Shri P.L. Agrawal	Shri Amit Varadan	
B	Smt Sukriti Likhi	Shri A.K. Panda	Shri Amit Varadan
	Shri A.K. Panda	Smt Sukriti Likhi	

(B) DIRECTOR/DY.SECRETARY LEVEL

Name of Officer	Link Officer
Dir (SKS)	Dir (RKS)
Dir (RKS)	Dir (SKS)
Dir (MZH)	DS (RKS)
DS (KDS)	DS (AK)
DS (AK)	DS (GT)
DS (GT)	DS (KDS)
Dir (RP)	DS (PG)
DS (PG)	Dir (RP)
DS (AT)	DS (HS)
DS (HS)	DS (AT)
DS (BG)	DS (AMM)
DS (AMM)	DS (BG)

(C) UNDER SECRETARY LEVEL



WORK DISTRIBUTION AMONGST TECHNICAL OFFICERS

1. Auto Engineering Industry(AEI)

S. No.	Name	Designation	Reporting to
1	--	--	--
2	Sh. R.K. Jaiswal	Development Officer	Dir (SKS) →JS (PLA)

2. Heavy Engineering & Machine Tools (HE&MT)

S. No.	Name	Designation	Reporting to
1	Shri Sushil Lakra	Consultant	JS(SL)
2	Shri Sanjay Chavre	Sr. Development Officer	

3. Heavy Electrical Industry (HEI)

S. No.	Name	Designation	Reporting to
1.	Shri K.K. Tiwari	Industrial Advisor	JS(AV)
2.	Shri B.C. Nayak	Development Officer	

Link Arrangement among Technical Officers

Name of Officer	Link Officer
IA (KKT)	Consultant (SL)
Vacant	SDO (SC)
SDO (SC)	Vacant
DO (RKJ)	DO (BCN)
DO (BCN)	DO (RKJ)
